

INCIDENT RESPONSE CHECKLIST

Pipeline operators will concentrate on shutting down pipeline facilities. Responders should focus on protecting the public and isolating or removing ignition sources.

1. ASSESS THE SITUATION

- Approach with caution from upwind/crosswind location**
 - Do not walk or drive into a vapor cloud or puddle of liquid
 - Do not park over manhole or storm drain
 - Use air-monitoring equipment
 - Note conditions of hazard, weather, surrounding community and available resources
- Secure the scene, denying entry to unauthorized persons**
- Employ NIMS and Incident Command System**
- Identify hazards**
 - Locate pipeline marker sign: product, operator, 24-hour emergency phone number
 - Contact pipeline operator
 - Refer to DOT *Emergency Response Guidebook*

2. PROTECT PEOPLE, PROPERTY AND THE ENVIRONMENT

- Establish isolation zones and set up barricades**
- Rescue and evacuate people**
 - Evacuate or shelter-in-place
 - Administer first-aid
- Eliminate ignition sources**
- Control fire, vapor and/or leak**
 - Let primary fire burn
 - Cool surrounding structures
 - Beware hot spot re-ignition

3. CALL FOR ASSISTANCE OF TRAINED PERSONNEL

- Contact your organization**
- Call the pipeline operator**

4. WORK TOGETHER WITH THE PIPELINE OPERATOR